

WREGIS Notice of Change in Agent Destination

Instructions:

- This Notice of Change in Agent Designation form must be completed, signed and submitted to the WREGIS Administrator by the Principal (i.e. the entity(ies) or person(s) that owns or controls the Generating Unit or output of Generating Unit) and the Agent in order to make a change in the previously submitted Notice. This Notice will be effective only upon the WREGIS Administrator's acknowledgement of acceptance by email or by online completion of the requested change.
- This Notice should only be submitted to inform WREGIS of a change in: 1) the scope of Agent's activities; 2) the number or identity of Generating Units identified in the original Notice of Agent Designation; and/or 3) Principal or Agent's information (e.g. legal name, address, etc.). This form should not be used to inform WREGIS of a revocation or termination of the agency arrangement or of a change in Agent. In the event of a revocation of agency, the Principal must file a **Notice of Termination of Agent Designation** form. In event of a termination of agency, the Principal and Agent must jointly file a Notice of Termination form. If one Agent is replaced with another, the Principal must submit a Notice of Termination form and the Principal and new Agent must jointly submit a new **Notice of Agent Designation** form identifying the new Agent and the scope of authorized activities.
- This Notice requires the signature of both the Principal and the Agent that executed the original Notice of Agent Designation. If any Generating Unit (or its output) subject to this Notice is co-owned or controlled, the Notice must be signed by all Generator Owner(s).
- All Generating Units subject to this Notice must be accurately listed and identified. WREGIS will assume that the Generating Units not identified below are not subject to this Notice of Change. The applicable WREGIS procedures and rules governing agent designation are set forth in the **Operating Rules** and Account Holder Registration Agreement (also known as the "**Terms of Use**"). Parties filing this Notice are advised to consult these WREGIS documents.
- This is only a Notice. The terms and conditions governing the Principal and Agent's legal relationship are to be determined between the parties.



Required Information:

1. Parties

Principal

Name:

Address:

Email:

Name:

Address:

Email:

(Note: If Generating Units (or their output) are co-owned or controlled by more than one entity or person, identify each Generator Owner separately. If necessary, use an additional page.)

Agent

Name:

Address:

Email:

2. Date parties submitted original Notice of Agent Designation (if known):

3. Describe change here:

4. Do you want WREGIS to make this change effective as soon as possible or on a specified future date? (check one)

As soon as possible

On this date (day/month/year):

Affirmation and Signature(s):

Principal and Agent hereby affirm they have participated in the preparation of this Notice of Change and that the information provided herein is true, correct and complete, to the best of their knowledge and belief.

PRINCIPAL

AGENT

By:

By:

Name:

Name:

Title:

Title:

Date:

Date:

(Note: If Generating Units or their output are co-owned or controlled by additional entities or persons, provide additional signatures on a separate page.)

Please submit an original, signed copy of this completed Notice to:

WREGIS Administrator

Western Electricity Coordinating Council

155 North 400 West, Suite 200

Salt Lake City, UT 84103

Or by email to: wregisadmin@wecc.biz