

Establishment and Authority

The Joint Guidance Committee (JGC) is a board committee established in accordance with Section 7.7.3 of the WECC Bylaws.

Purpose/Responsibilities

The purposes of the JGC are to: 1) ensure alignment of priorities and work plans of the Market Interface Committee (MIC), Operating Committee (OC), Planning Coordination Committee (PCC), and Reliability Assessment Committee (RAC) (collectively the Standing Committees) and the Transmission Expansion Planning Policy Committee (TEPPC) with the WECC Board-approved strategic intent and priorities; 2) identify cross-functional/ cross-committee issues and the strategies to address them; 3) improve and maintain overall communication and collaboration among the above committees; and 4) perform other duties as may be assigned by the WECC Board.

The JGC shall:

- a. Work in coordination with WECC management to align the priorities and work plans of the Standing Committees and TEPPC with WECC Board-approved strategic priorities.
- b. Address identified cross-functional reliability issues—for example, by coordinating committee responses, making appropriate work assignments and creating cross-functional task forces.
- c. Provide input to the WECC Board and staff on strategic direction—for example, priorities defined through the WECC strategic and multi-year planning processes.
- d. Improve and maintain communications among the above committees.
- e. Arrange an annual Joint Session among the above committees and other Joint Sessions as needed.
- f. Ensure that the chairs and vice chairs of the above committees and their subcommittees, and WECC representatives to NERC committees, attend the WECC Leadership Training upon their new assignment. This will ensure committee leadership understands WECC's governance structure, the roles and responsibilities of the committees, and the benefits of broader collaboration and communication.
- g. Ensure that new members of the above committees receive the WECC orientation materials within 30 days of their new assignment.

Committee Composition and Governance

1. Membership

- a. The JGC shall consist of one member representative (committee chair or vice chair as determined by each committee chair) from each of the following, subject to Board approval:
 - Market Interface Committee;
 - Operating Committee;
 - Planning Coordination Committee;
 - Reliability Assessment Committee;
 - Transmission Expansion Planning Policy Committee; and
 - WECC executive (appointed by the WECC CEO).
- b. A non-voting MAC liaison (appointed by the MAC chair) should also attend and participate in JGC meetings.
- c. The Standing Committee and TEPPC chairs shall strive for continuity, such that JGC terms are staggered.

2. Leadership

- a. The JGC shall use a co-chair model to include the CEO-appointed WECC executive and one of the Standing Committee or TEPPC representatives, rotated in the following order: TEPPC, MIC, OC, PCC, RAC unless otherwise approved by the JGC representatives. The CEO-appointed WECC executive shall serve until replaced by the CEO. The committee representative co-chair shall serve a one-year term.
- b. The JGC co-chairs shall appoint someone to take minutes, who need not be a member of the JGC.
- c. The JGC co-chairs shall manage the committee and its meetings.
- d. The committee representative co-chair (or designee) will preside over any Joint Sessions.

3. Meetings

- a. The JGC shall determine the time and place of its meetings, provided that it shall meet at least three times per year and in accordance with the WECC Meeting Policy.
- b. The JGC shall determine the procedures for its meetings, except:
 - i. A quorum for meetings shall be a majority of JGC members (not including the MAC liaison).
 - ii. Action taken by the committee shall require a majority vote of those voting members present.

- iii. Meetings of the committee may be in person or by conference call as called by the co-chairs.
- c. The co-chairs or designee shall provide email notice of the time and place of all meetings of the JGC to each member of the JGC, the MAC liaison, the Board and other persons requesting notice, and shall post notice of all meetings on the WECC website, no later than five days prior to the meeting. The notice shall include an agenda and identification of the items for which action may be taken.

Reporting

The JGC shall report its activities and any recommendations to the WECC Board. The JGC shall annually review each subcommittee, task force or work group that reports directly or indirectly to the JGC to determine whether that subcommittee, task force or work group is still necessary or should be dissolved.

Review and Changes to the Charter

The JGC shall review this charter annually and recommend any changes to the Board.

Approved by the WECC Board of Directors: _____